

CAREER DAY SPEAKER SUGGESTIONS

Career Day is designed to give students career information about a variety of professions. The topics below are provided as a guide for you to use when planning your presentation and do not have to be strictly adhered to. Feel free to wear a uniform and bring in the tools of your trade. You may also want to distribute handouts or anything that you think would help give a clear picture of the work that you do. Hands-on activities, demonstrations, group participation and simulations relating to your career are enjoyed by students and highly recommended. Plan on allowing 5-7 minutes for students to ask questions during or at the end of each session.

Job Information

- How did your career path develop?
- What are your responsibilities?
- How do you spend your time, and what are your hours?
- What kind of atmosphere do you work in?
- What types of skills or qualities are required to be successful in your job?
- What tools do you use on the job?
- What is the job outlook?
- What is the salary range for your type of career?
- Is there room for advancement in your business?

Education

- Discuss the educational/training requirements of your career.
- Does your position require on-the-job training or continuing education?
- Describe how the subject students take now will link to a future career.
- Which study skills or work habits do you think high school students should pay special attention to?

Employer/Employee expectations

What is expected of you, and what do you expect of others, in terms of:

- Dress and appearance
- Responsibility and authority
- Attitude and mutual respect
- Interpersonal relationships
- Attendance

Rewards and stresses

- What aspects of your work are fun or pleasant?
- Do you take pride in any aspect of your occupation?
- What difficulties do you face on your job?
- What hobbies or interests do you have? Do they relate to your work in any way?